

MEETING MINUTES
Career Center Business Committee
Location: Virtual Meeting – Zoom
October 8, 2021

QUORUM PRESENT

1. **CALL TO ORDER:** The meeting was called to order by the Chair, Mr. Joseph Lovetere at 8:33 a.m.

2. **ROLL CALL:**

Present: Joseph Lovetere, Andrea Kingman, Paula Martel, Joe Mitchell, Jonathan Carlson, and Maryellen Brett

Not Present: **Thomas Thibeault***, Donald Donnalson, and Bob Costa,

Staff: Sheila Sullivan-Jardim, Jason Hunter, and Rachel Cherry-Adams

***Bold** = excused absence

Ex-officio: John Murray, MassHire Greater Brockton Career Center (MassHireGBCC)

Guest(s): Dr. Johan Uvin, Executive Director, UMass Donahue Institute

MINUTES (VOTE): Review of Prior Meeting Minutes April 9, 2021 & September 10, 2021

- A motion was made (Mr. Jonathan Carlson) and seconded (Ms. Paula Martel) to approve the Career Center Business Committee meeting minutes of September 10, 2021, and April 9, 2021.
- **The September 10, 2021, and April 9, 2021, Career Center Business Committee meeting minutes were approved.**

➤ **MASSHIRE GREATER BROCKTON CAREER CENTER/ Monthly Performance Indicators Review – Mr. John Murray** through September 2021 --25% through the year.

- **Wagner-Peyser – Labor Exchange Summary Universal Access Services - Job Seekers**
Labor exchange Summary – Universal Access Services – Job Seeker Services
 - Total New Customers Served – Individuals served at 31%, a little ahead of pace; Mr. Murray indicated that there was a slowdown – busy July 2021, slow August, slow September.
 - Persons w/Disabilities and Veterans Served – To date both are strong and on pace with goal setting.
- **Wagner-Peyser – Labor Exchange Summary Universal Access Services – Employer Services**
 - Businesses served - The repeat business are in good shape to-date.
- **WIOA Title I Program Summary – Job Seeker Participation and Short-Term Outcomes**
 - Dislocated Workers (DW) – New Participants line is in good shape for meeting goal; the Career Center is really focusing on this one this year per Mr. Murray.
 - There was a bit of surge this month (October) in Adults total –There are 10 in the pipeline enrolled.
 - The Employments continue to be slow; this also continues throughout the state. —A priority for the CC this year.
 - The wage goals data is a little bit slow for the Adults – Goal \$15.50; YTD \$14.38. The DW is in good shape – Goal \$20.00; YTD \$23.95.
 - Training Activities – The CC is pleased with the Adults' number – enrollment goal at 15; seven actuals. The Carry-in \$\$\$ from last fiscal year will be put toward training per Mr. Murray.
 - Ms. Andrea Kingman/Job training program starting this month – October 18th.
 - Ms. Andrea Kingman/JobQuest revamped [geared toward jobseekers for their job searches and employers that are searching for employees.
- **WIOA RESEA CY21 YTD** [for People who filed for unemployment] EE's 180 / Goal 3563, 2143 complete, 55% [the State requires 36%].
- ???Job Fairs calendar-wise – what is proposed by the MassHireGBCC???
- **Statewide job fairs – Ms. Andrea Kingman**
 - Veterans Month Job Fair – November 18, 2021 – Virtual 10:00-1:00 PM; the CC is reaching out to federal contractors. This will be a statewide event.
 - MassHireGBCC HotJobs Live, Veterans Edition, November 9th.

3. MASSHIRE GREATER BROCKTON WORKFORCE BOARD

➤ Training Updates – Mr. Jason Hunter

- **Finance & Banking** – Mr. Hunter indicated that we are at 7 out of the goal 8; this last cohort is wrapping up soon. The next cohorts are scheduled for November 2021 and January 2022.
- Sheila Sullivan-Jardim/Thank you to Mr. Joe Mitchell and the Bluestone Bank. Mr. Mitchell and colleague (Meg) met at the MassHireGBWB office with introductions in September 2021. More to come – e.g., Human Resources person Bluestone Bank soon per Mr. Mitchell.
- **CDL** – MassHireGBWB [Mr. Ray Yancey and Ms. Sheila Sullivan-Jardim] started working with Mr. Shawn Parker in discussions pushing for Class trainings focus; more updates to come. One Class B is scheduled for November 2021.
- **Lean Manufacturing** – Scheduled for October 19-21, 2021 – see flyer. Mr. Yancey is actively recruiting currently.
- Healthcare Training – still working on this one – partnering and collaboration.
- Regional Efforts – Behavioral Health grant; working with High Point Treatment Centers in MA.
- Sheila Sullivan-Jardim/Regional efforts, Behavioral Health grant – working with Highpoint throughout the state region [for incumbent workers, accreditation, and licensure].
 - ??Who is doing the training??? Ms. Maryellen Brett indicated that the Massasoit Community College (MCC) would like to be used as a resource.
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➤ Career Center/RE-Employment Grant Opportunity – Guardian Healthcare

➤ Youth Monitoring – Jason Hunter

- The Youth monitoring is going on right now; still working on report so it is concise (a snapshot of where we are to date) per Mr. Hunter.

➤ MassHireGBWB Hire Youth Career Counselor – interview next week

4. PROCUREMENT – Mr. Jason Hunter

➤ One Stop Career Center “Operator” Update

- UMass Donahue Institute/MassHireGBWB has been approved to be the Operator of the One-Stop Career Center for the MassHire Greater Brockton Workforce region.

5. New/Other Business

- Mr. Jonathan Carlson/ *discussion Mandated vaccinations for Federal workers and companies with more than 100 employees* – the group discussed the pros and cons.
- Ms. Maryellen Brett/ *Opportunities in Training - Mass Comp Council training program*
 - Ms. Brett introduced and discussed with the Committee today the MA *Comp Council's job training* program. This program is currently piloted at Bunker Hill and Roxbury CC, it will ultimately be state-wide with all Community Colleges participating (that is the goal). Also, residency in Boston is not a requirement for the pilot programs. ["Be Mass Competitive" Program - Massachusetts Association of Community Colleges \(masscc.org\)](https://masscc.org)

6. ADJOURNMENT – *There being no more business a motion was made to adjourn at 9:38 a.m.*

NEXT MEETING – November 12, 2021