

Executive Minutes

Thursday, September 12, 2024

Location: Virtual Meeting – Zoom/Hybrid

<https://us02web.zoom.us/j/81801784882?pwd=c1JvT3ZnTE9KVXQzSGIYVFP5RDNvQT09>

NO QUORUM PRESENT

1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joseph Lovetere at 3:06 p.m.

2. **ROLL CALL:**

Present: Suzanne Fernandes–*Past Chair*, Joseph Lovetere–*Chair*

Absent: Irene Giannoplous–*Treasurer*, **Linda Sacchetti**- *Vice Chair*, Mary Waldron, and Thomas Thibeault

Staff: Jason Hunter, Michele Ahern, and David Vincent

Ex-Officio: John Murray, MassHireGBCC

Guest(s): Craig Kennedy

***Bold** = excused absence

3. **REPORTS**

➤ **MINUTES:** Review of Prior Meeting Minutes June 13, 2024

➤ **FINANCE**

○ **FY24 Budget Review, MassHireGBCC – Mr. Craig Kennedy**

- Unable to do a traditional financial status report because of the volume of contracts that we're still waiting on from DCS and I can't get things properly entered into the books without them.
- The handout shows what we're looking for revenue for FY 25, with amounts and contract status.
- Everything in green is fully contracted and we're in good shape and have expenses being put on the contracts. That is pretty much the Wagner Peyser, Dislocated Worker, and Adult contracts from last year that carried in to this year as well as the multi-year contracts that were in place prior to 6/30.
- The ones in blue we have planning documents for but DCS hasn't released what they need for contracting. This is our FY 25 Wagner Peyser, Adult, Dislocated Worker, One Stop. RESEA is in Blue but Michele just told me she just got what she needed for that one (back to January) and she'll be contracting it out soon.
- Purple are the partner ones that we traditionally get very late, back dated to July. These are level funded from FY 24 for budgeting purposes. We haven't received any word at all on these.
- Two in white.
- Housing Navigator – was supposed to end in December. They are extending it by a year and letting us spend unspent training / supportive services money from previous years to bridge that gap. Michele is working with DCS to make that happen, but we don't have the updated contract yet.
- Emergency shelter project – ends 9/30. We expect to hear next week that it is being extended. The contract will be very nearly fully expended on 9/30. If there isn't an extension we'll work to spend the last could of thousand dollars but our expectation is that it will be extended and we can spend the last little bit in October. We're anticipating follow-on funding for post 10/1.
- We're fully staffed and assuming there aren't any big surprises with the things in purple or white we're on track budget wise and should be in good shape.

○ **FY24 Budget Review, MassHireGBWB – Ms. Michele Ahern**

- ❖ Ms. Michele Ahern presented FY2024-2025 system wide year of year budget comparison for the MassHireGBWB, internal staff talks for budget items are in progress and due on 10/20 to DCS.
- ❖ CA Round 1 has been submitted and awaiting approval.
 - ✓ ITA \$\$\$ -
 - 14 youth; \$97,000 .
 - 2 Adults
- ❖ Audit Services – Need to procure these services – Anstiss has been through 2 cycles to date. Their fees have increased 10%-50% Process will start soon. May renegotiate with Anstiss (\$15,000 for audit in the beginning of cycle).
- ❖ The MassHireGBWB office has completed monitoring from MDCS with the furnishing of additional materials requested.

➤ **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update – Mr. Craig Kennedy**

○ **Updates**

- We just received the planning documents to establish goals for FY 25 a week ago. John is putting the finishing touches on those and will be getting together with Jason next week to review the proposal and negotiate final numbers.
- We're conducting a veterans focused job fair on 10/17 with Massasoit on their campus from 11-1. We already have 27 of our 40 employer tables full and expect it to be booked up.
- Emergency Shelter: Our contractor has re-upped his work authorization and is seeing people every day. We've started work at the second shelter in Stoughton. The UMass Donahue Institute [MassHireGBCC) has been recertified Career Center operator.

➤ **.MassHireGBWB Committee Update – Mr. Jason Hunter**

❖ **Training Opportunities/Current Trainings**

- ✓ CNA – Healthcare Hub Grant – No CNA seats. This is for the SE Region through the Greater New Bedford WB Healthcare Hub.
- ✓ Training – Manufacturing MACWIC scheduled for November
- ✓ CDL Grant - Ongoing.
 - Recruiting for CDL B's currently..
- ✓ Diesel Tech
 - 9 still enrolled
 - Classes ongoing
 - Currently recruiting for 2nd cohort, classes begin in January
- ✓ Clean Energy
 - Mr. Hunter gave an update.

➤ **MassHireGBWB Youth Services Program Updates – Mr. David Vincent**

- ✚ Wrapping up summer programming.
 - 120 youth internships and 33 employers
 - Focus on new winter programs

4. **OTHER – Mr. Jason Hunter**

- By-Law committee Update – no update at this time.
- 3 open positions in organization, Accountant & Payroll Specialist, Administrative Assistant, and CEC Program Manager.

5. **ADJOURNMENT** – There was no other business, the meeting adjourned at 3:57 p.m.

**Next Meeting: TBA
Date/time TBD**