

Quarterly Board Meeting Minutes
8:30 a.m. on Thursday, June 22, 2023

1. **CALL TO ORDER:** The meeting called to order at 8:32 a.m. by the Board Chair, Mr. Joseph Lovetere
QUORUM PRESENT

2. **ROLL CALL:**

Present: Suzanne Fernandes–*Past Chair*, Joseph Lovetere–*Chair*, Paula Martel–*Vice Chair*, Mary Waldron–*Clerk*, Karen Preval –*Treasurer*, Robert Revil, Linda Sacchetti, Jill Conlon [via remote Zoom], Dr. Carine Sauvignon, Nancy A. Chiappini, Joseph Mitchell, and Jonathan Carlson

Not Present: **Thomas Thibeault***, **Sasha Stadhard***, **Paul W. Landerholm***, **Dan Evans***, **Michael P. Thomas*** (Dr. Elvio Ferreira, Director Career & Technical Education 6-12), Donald Donnison, **Maria Fernandes***

***Bold** = excused absence

Ex-officio: John Murray of MassHire Greater Brockton Career Center

Staff: Jason Hunter, David Vincent, John Nesti, Lorraine Albert, David Vincent, Michael Joseph, Ray Yancey, Victoria Delannoy, Hirondina Barbosa, and Rachel Cherry-Adams

Guests: Dr. Johan E. Uvin, UMass-Donahue Institute – via remote Zoom
Judy Bower, MassHire Department of Career Services
Yolanda Lynn, Job Corps Center Grafton
Cheyenne Jackson - HVAC Training Program participant
Tay Williams -
Mary Pyrdal
Trennias Caliste

WELCOMING & OPENING REMARKS Chair, Mr. Joseph Lovetere welcomed the Board & guests.

1. **MINUTES - VOTE:** A motion made (Ms. Suzanne Fernandes) and seconded (Mr. Robert Revil) to approve the March 23, 2023, Annual Full Board meeting minutes. **March 23, 2023, Quarterly Full Board meeting minutes approved by the board members.**
Abstentions: Ms. Mary Waldron and Ms. Linda Sacchetti.

FISCAL YEAR FY23

➤ **MASSHIREGBCC UPDATE – Mr. John Murray**

- Mr. Murray indicated that the fiscal goals are on track,
- Mr. Murray added that the usual State waived the 20% max carry-in
- Recent Staff hiring: Two (2) Counselors, including an Upskill Navigator.
- The MassHireGBCC purchased new equipment for their offices.

➤ **MASSHIREGBWB UPDATE – Ms. Michele Ahern**

Ms. Ahern gave a quick picture update for the MassHireGBWB spending thus far.

- The overall expenditures for MassHireGBWB are 65%.
- Ms. Ahern indicated that the State is not pushing for the 80/20 percent carry-over split this year.
- WIOA Youth – @ 75% spent. It is anticipated that this line item will end at 80% for the fiscal year 2023.
- Closing out our first year with both the YW grant and Year-Round grants [Grantor: CommCorp] as one [our accounting purposes listed as Cycle 1 & Cycle on the monthly financials).
- Dislocated Worker - @ 70%

○ **BUDGET FY24 MASSHIREGBWB FORECAST – Mr. Jason Hunter/Mr. Joseph Lovetere**

▪ **BACKGROUND**

- ✓ We are currently awaiting final budget figures from the Division of Career Services along with carry-in figures. The MassHireGBWB office is currently working on draft FY24 budgeting known figures and assumptions of level funding for several grants for FY24.

▪ **MOTION - VOTE**

- ✓ To accept and empower the Acting Executive Director, Mr. Jason Hunter, and the Director of Finance & Administration, Ms. Michele Ahern, to make budget modifications based on any and all changes in funding streams for Fiscal Year 2024 budgeting processes.
 - A motion was made (Ms. Linda Sacchetti and seconded (Ms. Suzanne Fernandes) to accept the above said motion.
 - **The motion unanimously passed.**

3. **CAREER CENTER BUSINESS COMMITTEE/**

➤ **MASSHIREGBCC EXECUTIVE SUMMARY 6-22-2023 –Mr. John Murray**

REPORT THROUGH MAY 31, 2023 –92% THROUGH THE FISCAL YEAR

- Total Job Seekers Served = FY23 YTD 5452.
- Dislocated Workers Enrolled - 99% of goal.
- Adult Enter Employments –19; 45% of yearly goal.

- o Adult Wages – ahead of goal; \$24.36 (131%); and Dislocated Worker Wages – ahead of goal; \$26.23 (131%).
- o Dislocated Workers Employments – 36; 51% of yearly goal. Picked up 6 in June 2023 for DW wages.
- o Adult Training-- 18; 95% of yearly goal. The Adult training goal is anticipated to be reached by the year-end 2023.
- o Dislocated Worker Training – 34; 179% of yearly goal.

➤ **TRAINING INITIATIVES - Mr. Jason Hunter**

- o MassHireGBWB Update
 - ❖ *CDL Training* – 40 enrolled.
 - ❖ *LEAN101 Training @ MassHireGBWB* - - Starts Tuesday, June 27, 2023; Ten (10) are filled.
 - ❖ *CNA/Coastal Career Academy*– MassHireGBWB Healthcare Lab location – wrapping up – Nine (9) participants in the class.
 - ❖ *Construction Career Day Wrap-up @ Massasoit Community College (Mr. John Nesti)*:
 - ✚ 175 Students participated (explored potential career paths in the skilled trades and related industries) from twelve different Connecting Activities partnering schools, along with Oliver Ames High School and Southeastern Regional Vocational Technical; and thirty-two vendors were in attendance as well.
 - ✚ Easton Community Access Television covered the event.
 - ✚ A momentous day: The students asked good questions Broad spectrum of schools in attendance on that day.
 - Congratulatory comments from Board members, Mses. Suzanne Fernandes, Mary Waldron, Linda Sacchetti, and Mr. Joe Lovetere.
 - ❖ Mr. Hunter briefly touched on the Diesel Tech Certificate Training for Fall 2023– 24 seats 9 months @ MCC Emission Alt Fuels and Emissions

4. **YOUTH SERVICES – Messrs. David Vincent and Michael Joseph**

- o **Program Highlights**
 - FY23 UPDATE GOALS – TOTAL ENROLLMENT
 - ✚ ENROLLMENTS WIOA: 76 Youth
 - ✚ YouthWorks (CommCorp): 317 Youth
 - ✚ Shannon (City of Brockton Police Department): 25 Youth
 - CONNECTING ACTIVITIES:**
 - ✚ Students in internships: 300 Students
 - ✚ Students in Paid Placements:75 Students
 - ✚ Employers:100
 - **4th QUARTER YTD**
 - ✚ WIOA YTD: 85%
 - ✚ YouthWorks YTD: 75%
 - ✚ Shannon YTD: 72%
- o **CONNECTING ACTIVITIES:**
 - ✚ Students in internships: 503 Students
 - ✚ Students in Paid Placements: 292 Students
 - ✚ Employers:292
 - Kudos to Mr. Dave Edwards. Numbers are still coming in to-date.
- o **Summer Jobs FY24 – Mr. David Vincent**
 - ✚ Applicants: 692
 - ✚ Goal: 200 youth
 - ✚ Employers:
 - Thirty-five (35) employers attended the orientation. Great turn out.
 - Employer Speed Networking event on June 29th.
 - Interested in hosting an intern this summer? –[Scan QR code.](#)
- o Mr. Vincent introduced Mses. Hironcina Barbosa and Victoria Delannoy who has helped the MassHireGBWB Organization/Youth Services Department to get where we are goal wise.
- o Ms. Hironcina/WIOA Title I and Banking & Finance – introduced Mr. Tay Williams, who recently completed his GED and will be attending college soon. Ms. Mary Pyrdal, the proxy for the Banking & Finance training. She gave brief comments on her experience.
- o Trennias Caliste’s aunt spoke of his experience of coming to a new state and of his rise to of becoming a apprentice in the MassHireGBWB HVAC program. He has made some tremendous strides in his life.
- o Ms. Victoria Delannoy introduce Cheyenne Jackson – part of the WIOA program [Nursing Medical].

➤ **EXECUTIVE DIRECTOR REPORT- Messrs. Jason Hunter, Acting Executive and Joseph Lovetere, MassHireGBWB Board Chair -Presentation (a token of her participation) to Ms. Paula Martel, MassHireGBWB Board Vice-Chair**

- This is Ms. Martel’s last year on the MassHireGBWB Board.
- Ms. Martel gave brief remarks on her experience with the MassHireGBWB Board.
- The Board Chair added: Ms. Martel made great connections with student outreach in the community.

5. **CHAIR’S CLOSING REMARKS & ANNOUNCEMENTS -- Closing by Board Chair, Mr. Joseph Lovetere**

6. **ARTICLES OF INTEREST- Mr. Jason Hunter**

7. **ADJOURNMENT – A motion made and seconded to adjourn at 9:42 a.m.**

NEXT MEETING: SEPTEMBER 22, 2023