

**Quarterly Board Meeting Minutes**  
**8:30 a.m. on Thursday, September 22, 2022**

1. **CALL TO ORDER:** The meeting called to order at 8:43 a.m. by the Board Chair, Mr. Joseph Lovetere.

**QUORUM PRESENT**

2. **ROLL CALL:**

**Present:** Suzanne Fernandes–*Past Chair*, Joseph Lovetere–*Chair*, Paula Martel–*Vice Chair*, Mary Waldron–*Clerk*, Dr. Carine Sauvignon, Linda Sacchetti, Joseph Mitchell, Dan Evans, Bob Revil, and Nancy A. Chiappini

**Not Present:** **Michael P. Thomas\***, **Thomas Thibeault\*** **Sasha Stadhard\***, **Paul W. Landerholm\***, Donald Donnalson, and Jonathan Carlson

\***Bold** = excused absence

**Ex-officio:** John Murray of MassHire Greater Brockton Career Center

**Staff:** Sheila Sullivan-Jardim, Jason Hunter, Ray Yancey, David Vincent, John Nesti, Patricia Garcia, Michele Ahern, Lorraine Albert, Shaleah Gilmer, Michael Joseph, and Rachel Cherry-Adams

**Guests:** **SPEAKER:** Jean Fox. Project Manager, SouthCoast Rail -Department of Transportation  
Joseph Fox – Department of Transportation  
Amber Polisher, OA/CTS Director -Job Corps Center Grafton  
Tayla Costa, Admissions Counselor - Job Corps Center Grafton

1. **WELCOMING & OPENING REMARKS** – Mr. Joseph Lovetere, Board Chair --Mr. Lovetere welcomed the Board & guests.
2. **MINUTES - VOTE:** A motion made (Ms. Mary Waldron) and seconded (Ms. Suzanne Fernandes) to approve the June 23, 2022, Full Board meeting minutes. The **June 23, 2022, Quarterly Full Board meeting minutes approved by the board members.**
3. **MASSHIRE GREATER BROCKTON WORKFORCE BOARD (MASSHIREGBWB) ANNUAL ELECTION OF OFFICERS**
- o A blank FY'2023 Nomination of Officers was included in the MassHireGBWB Board Book.
  - o **RECOMMENDATION(S)/VOTE - Nominations**
    - Ms. Sheila Sullivan-Jardim, Executive Director presented the following proposed slate of MassHireGBWB Officers for FY'2023:
      - Chair– Mr. Joseph Lovetere, President – HUB Technical Services, LLC
      - Vice Chair– Ms. Paula Martel, Human Resources Manager – North Easton Machine Co., Inc.
      - Treasurer– TBD
      - Clerk– Ms. Mary Waldron, Executive Director – Old Colony Planning Council
- ELECTION/VOTE**
- FY'2023 Proposed Slate of Officers
    - Chair– Mr. Joseph Lovetere, President – HUB Technical Services, LLC
    - Vice Chair– Ms. Paula Martel, Human Resources Manager – North Easton Machine Co., Inc.
    - Treasurer– TBD
    - Clerk– Ms. Mary Waldron, Executive Director – Old Colony Planning Council
      - **The MassHireGBWB Full Board to accept the proposed FY2023 Election of Officers slate as presented in total.**
      - **The proposed FY'2023 Election of Officers slate was unanimously approved by the Full Board present.**
4. **GUEST SPEAKER:** Jean Fox, Project Manager, SouthCoast Rail
- South Coast Rail Project Director, Ms. Jean Fox, highlighted the project's progress. When complete, the SCR will bring thousands of more commuters *to* and *through* the greater Brockton region
    - Overall scope and progress of the Middleboro/New Bedford Main Line Signal Contract [60 stations and is at 49% completion].
    - MEPA – Environmental Review process
    - What the rail will do for the region
    - Economic and educational opportunities
    - Potential affects of Improved Rail Freight
    - What Gateway Cities offer
    - SCR Civic Engagement
    - Questions/Comments
      - ✓ Re: Frequency
      - ✓ Cost of Fares

**FISCAL YEAR FY23 Review Highlights**

- **MASSHIREGBWB UPDATE – Mr. John Murray**
  - Mr. Murray indicated that the FY23 allocations are proceeding as expected.
    - Funding for Adult line item up 9.3% (up \$56,600).
    - The Dislocated Worker line item increased this year – up 15%

- One-Stop line item [these dollars are restricted funds and is for the administration of the Career Center) –up 6%
  - RESEA – early Intervention for UI claimants – all expanded end of August 2022.
  - Mr. Murray talked about some of the Career Center staff leaving during the year (6) and now hiring more staff, which include being the process of interviewing for the ARPA Upskilling Navigator
  - RESEA – early Intervention for UI claimants – all expanded end of August 2022
- **MASSHIREGBWB UPDATE – Ms. Michele Ahern**
  - Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB. [see attachment distributed: Fiscal Year Report FY2022]
    - FY22 – FY23
      - ✓ Ms. Ahern indicated that the MassHireGBWB chart shows where we were last year and proposed this year and the difference from 2022 and % increase from 2022
        - ❖ Change this year for Summer Jobs and Year-Round grants were separate contracts [Cycle 1 and Cycle 2]. The YW Summer Jobs closed August 31, 2022.
      - ✓ The FY23 budget due September 30, 2022 – almost complete.
    - Annual Anstiss Audit coming up – There will be some onsite work.
    - Ms. Ahern indicated that the MassHireGBWB is working on MassHireGBCC monitoring now
    - The MassHireGBWB DCS monitoring scheduling.

## 5. CAREER CENTER BUSINESS COMMITTEE/

- **MASSHIREGBCC EXECUTIVE SUMMARY 9-22-2022 –John Murray**
  - Mr. Murray gave an overview of the proposed FY2023 numbers vs. the FY22 goal numbers, including the FY22 final numbers [see Executive Summary Distributed].
    - The MassHireGBCC exceeded most of the goal percentages for FY22.
  - Questions for clarification
    - What determines poor for Adults? –DTA/One-Stop
    - Dislocated Worker? -adult customers that have been off at no fault of their own [must be eligible for unemployment].

## 6. YOUTH SERVICES – Messrs. David Vincent and Michael Joseph & Ms. Shaleah Gilmer

- 2022 Summer Jobs Program /Program Overview – Mr. Michael Joseph
    - **Program Recap – Mr. David Vincent**
      - Target Goal: 207; Actual Goal: 189; 91% of Goal
      - Participants received \$15.50 an hour, 125 hours for 6-weeks.
      - The remainder of these funds will be re-allocated to run another employment program soon.
    - **WAVE Program** --Volunteer experience --14-15-year-old. - Ms. Shaleah Gilmer
    - **Summer Jobs** - 125 internship experience; \$15.50/hour --16-21-year-old - Mr. David Vincent
      - ✓ MassHireGBWB received over 300 preliminary applications; total of 106 positions pledged by various employers.
      - ✓ MassHireGBWB purchased billboard advertisement – Main Street & Pleasant Street in Brockton.
  - **Media Moguls Program** – Program Goals – Ms. Shaleah Gilmer
    - Youth learn to create their own website from the ground. A volunteer experience for 14-15-year-old.
  - **Year-Round Programs** – Ms. Shaleah Gilmer
    - Young people will receive occupational training and relevant industry certifications.
  - **Engagement Efforts – Summer Recruitment & Engagement Summary – Michael Joseph**
    - **Recruitment Events**
      - ✓ Housing Developments: Pine Estates, Chatham West
      - ✓ High Schools and Job Fairs
    - **Summer Events**
      - ✓ MassHire Summer Jobs Award Ceremony
        - ❖ Guest Speakers
        - ❖ Top Awards
          - Employer of the Year and Summer Star
    - **Backyard Boogie**
      - ✓ At Provo! Behind our building
      - ✓ Food trucks, Ice Cream Truck and BBQ
      - ✓ Caricature Artists
      - ✓ Provided Resources
  - **Engagement Efforts – Current & Future Strategies to Meet Goals – Michael Joseph**
    - **Bingo Night (Career Inspired)**
    - **Career Fair – first week November 2022**
    - **MassHire Snowball Event – solidify our partnerships**
- **EXECUTIVE DIRECTOR REPORT- Mr. Jason Hunter/ Mr. Jason gave a brief overall of today's meeting including:**
  - 2022 4<sup>th</sup> Annual MassHire Awards – Collaboration Finalist/Ingenuity
    - Mr. Jason Hunter accepted MassHire Collaboration Award from Secretary Roslin Acosta for the agency's work on the Mobile Learning Lab on behalf of Mr. John Nesti for his work and partnerships with HUB TECH IT Management Company (Board Chair, Mr. Joseph Lovetere), Southeastern Regional Vocational High School, and the Brockton Transit Authority (Board member, Ms. Linda Sacchetti).

## 7. CHAIR'S CLOSING REMARKS & ANNOUNCEMENTS -- Closing by Board Chair, Mr. Joe Lovetere.

**7. ADJOURNMENT – A motion made and seconded to adjourn at 10:06 a.m. NEXT MEETING: December 15, 2022 - Location TBD**