

Executive (Management) Meeting Minutes
Thursday, April 6, 2023

Location: Virtual Meeting – Zoom

<https://us02web.zoom.us/j/81801784882?pwd=c1JvT3ZNTE9KVXQzSGIYVFp5RDNVQT09>

QUORUM PRESENT

1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joseph Lovetere at 3:04 p.m.
2. **ROLL CALL:**
Present: Suzanne Fernandes–*Past Chair*, Joseph Lovetere–*Chair*, Paula Martel–*Vice Chair*, Mary Waldron–*Clerk*, Thomas Thibeault, and Linda Sacchetti
Absent: **Karen Preval–Treasurer***
Staff: Jason Hunter, Michele Ahern, Patricia Garcia, Lorraine Albert, David Vincent, and Rachel Cherry-Adams
Ex-Officio:
Guest(s): Craig Kennedy, MassHireGBCC
 Jill Conlon, MassHireGBWB Board member
***Bold = excused absence**
3. **REPORTS.**
 > **MINUTES:** Review of Prior Meeting Minutes March 2, 2023.
 - A motion was made (Ms. Paula Martel) and seconded (Mr. Thomas Thibeault) to approve the March 2, 2022. **The Executive Committee approved the March 2, 2023, Meeting Minutes.****FINANCE**
 - **FY23 Budget Review, MassHireGBCC – Mr. Craig Kennedy**
 Mr. Craig Kennedy presented FY2023 budget to date (FSR for March 2023)
 - Mr. Kennedy indicated that the MassHireGBCC budget is on with all spending.
 - A little behind with Dislocated Workers (DW).
 - COVID NDWG (Vouchers) exception: The CC is short of one (1) DW staff.
 - Short 1 person DW staff person – will here soon
 - Increased \$\$\$\$ for training.
 - WIOA contracts spent.
 - DTA/WPP \$10,000 - the budget will be modified; the modification has been received.
 - All contracts received except DVOP and DVER, DTA
 - **FY23 Budget Review, MassHireGBWB – Ms. Michele Ahern**
 > Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB –March 2023
 - Expenditures at 54% includes all salaries, fringe, and rent.
 - Waiting for expenses not yet received.
 - WIOA Youth – 65%.
 - Note: MassHireGBWB office waiting for a few more things from Boston (Contracts)
 - 2023 Manufacturing grant received – contract to CC shortly.
 - CDL was added as well to the budget.
 - DTA (WPP/SNAP Funds) money received.
 - Monitoring by DCS – here at MassHireGBWB at end of April 2023
 - **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update – Mr. Craig Kennedy**
 > **Updates**
 - Two (2) new RESEA staff recently started at MassHireGBCC working with Adults/DTA Program customers. The two staff members have already started, a great addition the Career Center.
 - CORI Friendly Job Fair, April 24th
 - Spring Job Fair – May 1st – Customers and Employers have started signing up.
 - Have started.
 - Great addition
 - CORI friendly job Fair – April 24th
4. **MassHireGBWB Committee Update – Mr. Jason Hunter**
 > **Training Opportunities/Current Trainings**
 - Highlights:

- MassireGBWB Main Focus – CDL
 - ✓ Booking out to June for CDL-A's
- MassHireGBWB partner with New Bedford WIB-Lead on CNA grant
 - ✓ 40 ppl in course of next 2 years
- Coastal Career conducting CNA Training May 15-June 8, 2023, at MassHireGBWB (Healthcare Lab)
 - ✓ 10 seats max
- Manufacturing grant – New Bedford WIB lead: June 27th /the flyer is out, and recruitment has started.
- Grant went in las week for Diesel Tech – with Massasoit Community College; start first class in September 2023.
- 24 students over a 2-year period with a certificate in Alternative Emissions Diesel Tech [proposed \$26.00 start salary]
- MBTA – looking for people per Mr. Tom Thibeault. Mr. Hunter indicated that the MassHireGBWB office will certainly reach out to them when we have more information.

➤ **MassHireGBWB Youth Services/Program & Training Updates – Mr. David Vincent**

Mr. Vincent shared information from the Youth Services Program & Activity Calendar for 2023.

- Press release for Summer Jobs on website today April 6th.
 - ✓ Summer Jobs application release next week.
- Responses – recruiting online.
 - Summer is here – getting information to the community.
 - ✓ Billboards going up on April 24th – near Stella's Pizza Crescent Street, Brockton
 - ✓ Billboard May 22nd Irving Hardware – flyer share after meeting.
- Workshops during School vacation week April 17-April 21
 - ✓ Designer's Studio – tee shirts
 - ✓ American Graphic – to teach photoshop – very exciting.
- Dress for Success workshop – get some donated items for them on interviews.
 - ✓ Attire for Hire in the past in Neighborhood
 - <https://clothing-stores.cmac.ws/attire-for-hire/80646/>
 - <https://www.linkedin.com/company/masshiregbwb>
 - <https://www.linkedin.com/company/masshiregbcc>
- Construction Career Day May 12th (9:00 a.m. – 1:00 p.m.)
- Business Plan Competition (3:00-5:00PM) May 25th.
- YAI mtg – May 2023
 - ✓ Mary Waldron, David Vincent, Michael Joseph
 - ✓ Youth Co-Chair – Ivy 21 years old, Stoughton – now attends Massasoit Community College
 - ✓ Meeting next week for May 2022
- Highlights – Julio Nhaga from Board meeting – March 23rd
 - ✓ 12 students Banking & Finance – teller positions.
 - ✓ Huge accomplishment for Hirondina Barbosa
 - ✓ Talking about amendment to by-laws perhaps – training youth to be Board members – Joe will look at bylaws.

➤ **Executive Director Report – Mr. Jason Hunter**

- Marketing efforts – discussion
 - ✓ Found new ways to get our news out about efforts of the MassHireGBWB organization.
 - ✓ Newsletter – sent out monthly by our, Mr. John Nesti.

➤ **Ms. Mary Waldron**, Clerk of MassHireGBWB Board shares with Exec Board about the Business Improvement District (BID)

- ❖ Ms. Waldron is a convener.
- ❖ More information can be found on the Downtown Business Association's website.
- ❖ The Brockton Plan – District Services: Beautification, Maintenance & Safety Services
 - Ms. Waldron's presentation included:
 - The BID's activities that will supplement (not replace) the services provided by the City of Brockton.
 - This is an initial BID plan designed to create a destination that includes welcoming and attractive public spaces, special events, entertainment, and dining and cultural experiences for multigenerational audiences.
 - The BID will help “create the buzz” that downtown Brockton is a great place to invest, live, locate a business or visit and provide opportunities to create a sense of community through collaborations.
 - Need 60% Business owners in said district.

➤ **CLOSING REMARKS– Mr. Joseph Lovetere**

5. **ADJOURNMENT** – There was no other business, the meeting adjourned at 4:02 p.m.

Next Meeting: May 4, 2023