

## Executive (Management) Meeting Minutes

**Thursday, December 1, 2022**

Location: Virtual Meeting – Zoom

<https://us02web.zoom.us/j/81238080038?pwd=MW9kNFV3NFFUWWtiaWJlWGRWYmNtUT09>

### QUORUM PRESENT

1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joe Lovetere at 3:11 p.m.
2. **ROLL CALL:**  
**Present:** Suzanne Fernandes–*Past Chair*, Joe Lovetere–*Chair*, Paula Martel–*Vice Chair* Linda Sacchetti and Tom Thibeault  
**Absent:** **Mary Waldron**–*Clerk*,  
**Staff:** Jason Hunter, Michele Ahern, Patricia Garcia, Lorraine Albert, David Vincent, and Rachel Cherry-Adams  
**Ex-Officio:** John Murray, MassHireGBCC  
**Guest(s):** Craig Kennedy, MassHireGBCC  
**\*Bold = excused absence**
3. **REPORTS,**  
 > **MINUTES:** Review of Prior Meeting Minutes November 3, 2022.  
 • A motion made (Ms. Suzanne Fernandes) and seconded (Mr. Tom Thibeault) to approve the November 3, 2022. **The Executive Committee approved the November 3, 2022, Meeting Minutes.**  
**FINANCE**  
 ○ **FY23 Budget Review, MassHireGBCC – Mr. Craig Kennedy**  
 Mr. Craig Kennedy presented FY2023 budget to date (for November 2022)
  - FY2022 carry-in for adults almost spent. Still working on the carry-in for Wagner-Peyser \$13,000 remaining and Dislocated Worker \$23,000 remains.
  - Mass Commission for the Blind, Mass Rehab, ACLs – spending at low pace; MassHireGBCC still waiting for final figures.
  - New Hires: The new Upskilling Navigator person has been hired at the MassHireGBCC. There are no staff openings to date.
  - Training: remaining dollars – Dislocated Worker \$\$30,000 and Adults \$71,000.
 ○ **FY23 Budget Review, MassHireGBWB – Ms. Michele Ahern**  
 > Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB – November 2022
  - Expenditures at 39% expended to date. (Includes salary & fringe up to November).
  - WIOA Youth at 38% expended - \$306,183.
  - CC Monitoring – letter will be issued soon.
  - Youth Year-Round grant – 1<sup>st</sup> Payroll in November 2022.
  - Shannon Grant – closed.
  - Behavior Health – ends December 30, 2022.
  - Anstiss Auditor Moving along. Anstiss conducting its due diligence currently. Presentation will be either January or February 2023 to the Board. Question: regarding Gasby—None this year.
 ○ **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update**  
 > **Updates**
  - MassHirewGBCC recruiting for programs.
    - ✓ Welding January 3, 2023
    - ✓ Culinary January 30, 2023
      - Working with Southeastern Technical and Southshore Vocational Tech.
  - Mr. Murray indicated that onsite customers have increased with the MassHireGBCC recruitments monthly thus far.
  - Status/Onsite recruitments December 2022:
    - ✓ Behavior Health
    - ✓ Children’s Hospital
  - ? regarding low unemployment rate for Brockton area – The customers are coming into the CC because they are unemployed per Mr. Murray.
4. **MassHireGBWB Committee Update**  
 > **Training Opportunities/Current Trainings**
  - Highlights:
    - ✓ Manufacturing (New Bedford)
    - ✓ The Healthcare Lab (2<sup>nd</sup> Floor) is being utilized for CNA training at MassHireGBWB training going on currently

- 10 students in CNA class.
- ✓ Mr. Hunter indicated that there will be several other CNA classes coming up in January 2023 concurrently.
- ✓
- **MassHireGBWB Youth Services/Program Update – Mr. David Vincent**
  - Young Adult Initiatives Committee met in November 2023 with a great turnout from the MassHireGBWB partners with a guest speaker Ms. Miriam Morgenstern presenting on the current trends for youth in marketing. The next meeting will be January 2023.
  - Recent Job Fair – kudos to Mr. John Nesti and Mr. Michael Joseph.
    - ✓ 93 youth signed up; 56 attended
    - ✓ 10 youth were engaged afterwards.
    - ✓ And others who attended as well.
    - ✓ Only one (1) reported back to the Youth Services Department to date.
  - Mr. Vincent reiterated the excellent work being done by the MassHireGBWB staff with the youth entering the doors at 34 School Street.
  - Youth leader, Madison with her expertise of the Cricut machine and embroidery equipment, and as her role as the Connecting Activities (CA) [Mr. David Edwards] – Upcoming 2023 events
    - ✓ STEM – March 22, 2023, at BSU
    - ✓ STEM April 13, 2023, at Teen Challenge
    - ✓ Construction Career Day at Massasoit Community College May 12, 2023 [Mr. John Nesti]
  - Downtown Business Association, City of Brockton Parade November 26, 2022
  - The MassHireGBWB Youth Career Center and the MassHireGBWB as an organization participated with 20 youth volunteers showcasing upcoming current and upcoming events, 6 staff persons [included Mr. Downtown Business Association, City of Brockton Parade November 26, 2022
  - **Testimonial – Youth, Victoria** – Mr. Vincent read of her wonderful experience this working in the Summer Jobs Programming. She has attained employment with the City of Brockton at City Hall in the Audit Department. Another success story for the MassHireGBWB organization this year 2022.
- *Ms. Lorraine Albert* – gave update for the Firefighter Bootcamp – more information to come. Ms. Albert also gave update for the CTI grant submittal. She added that the Regional Planning is still in the planning process.
- *Ms. Patricia Garcia* – gave update for the DCS Monitoring process ongoing regarding recent online meeting with her and Judy Bower.
- Executive Director Report – *Mr. Jason Hunter*
  - Update: Apprenticeship Model – Child Development Associate Program (partnership of Self-Help, Inc. UMass Donahue Institute and Head Start).
  - Discussion: bureaucracy in the society.

5. **ADJOURNMENT** – There was no other business, the meeting adjourned at 3:49 p.m.

**Next Meeting: January 5, 2023**