

Executive (Management) Meeting Minutes
Thursday, October 6, 2022

Location: Virtual Meeting – Zoom

<https://us02web.zoom.us/j/81801784882?pwd=c1JvT3ZNTe9KVXQzSGlYVfFp5RDNvQT09>

QUORUM PRESENT

1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joe Lovetere at 3:05 p.m.
2. **ROLL CALL:**
Present: Suzanne Fernandes–*Past Chair*, Joe Lovetere–*Chair*, Mary Waldron–*Clerk*, Linda Sacchetti and Tom Thibeault
Absent: Paula Martel–*Vice Chair*,
Staff: Jason Hunter, David Vincent, Michele Ahern, Patricia Garcia, and Rachel Cherry-Adams
Ex-Officio:
Guest(s): Craig Kennedy, MassHireGBCC
***Bold = excused absence**
3. **REPORTS.**
 > **MINUTES:** Review of Prior Meeting Minutes September 1, 2022.
 • A motion made (Mr. Tom Thibeault) and seconded (Ms. Suzanne Fernandes) to approve the September 1, 2022. **The Executive Committee approved the September 1, 2022, Meeting Minutes.**
FINANCE
 ○ **FY23 Budget Review, MassHireGBCC – Mr. Craig Kennedy**
 > Mr. Craig Kennedy presented FY2023 budget to date for the MassHireGBCC.
 - FY2022 carry-in is almost fully spent down.
 - Trade fully expended
 - MasshireGBWB has received some of their FY2023 contracts.
 - Waiting on FY23 contracts.
 - Continuing to bring new staff on board.
 - Training contracts are starting to pick up.
 - Small contract New Bedford = Apprenticeship data entry.
 - Additional \$10000 ADL competitive grant – extension; Behavioral Health Training.
 ✓ Mr. Lovetere like the illustrations – can we add the percentages %%%%?
 ○ **FY23 Budget Review, MassHireGBWB – Ms. Michele Ahern**
 > Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB.
 - Expenditures at 25% expended to date.
 - Highest being summer Jobs (WIOA Youth) - \$113,000
 - Carry-in to be Spent by December 2022
 - Review payroll - ongoing
 - YR grant – beginning soon; waiting for back for enrollees.
 - Anstiss Auditor – This process will continue remotely; the auditors will not be coming into the office.
4. **MassHireGBCC Committee Update – Mr. Craig Kennedy**
 ○ **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update**
 > **Updates**
 - Really busy
 - Business Services – Hot Jobs Live -- employers coming in every week recently
 - Upcoming Onsite recruitments:
 - ✓ US Postal Service – September 13th at 10:00 a.m. 3 on site; back at end of October 2022.
 - ✓ TSA – September 21st at 10:00A-2:00P 32 ppl
 - ✓ Census Bureau – 23 applications – will be back on October 16th.
 - CTI – 2 ongoing – Metal Fab and Culinary – Recruiting for January 2023
 - NEW ENGLAND REGIONAL JOB FAIR: Andrea Kingman from the CC Business Services will participate in Job Fair encompassing the 6 New England states – Online via the Premier platform. A big one—First ever virtual New England Job Fair. The Job Fair will be held on November 15-16, 2022, 10 a.m. to 2:
5. **MassHireGBWB Committee Update**

➤ **MassHireGBWB Committee Update - Mr. Jason Hunter**

➤ **Training Opportunities/Current Trainings**

- Highlights:
 - ✓ The recent CDL cohort finished – up to 30 participants – Workforce Competitive Grant
 - ✓ October 3, 2022, Machining started at South Shore VoTech Paul Bello. 6 Participants – want 12
 - ✓ Lean Machining 7-8 participants – built Legos – held at 34 School Street 10-30-2022 - upcoming

➤ **MassHireGBWB Youth Services/Program Update – Mr. David Vincent**

- October 17 training starts at MassHireGBWB Youth Services.
- YOUTH JOB FAIR: John Nest and Michael Joseph coordinating a Job fair October 10th 1-4PM at 34 School Street, showcasing jobs for young adults aged 16-24 years old.
- Bingo Night – 28 youth showed u’ engagement is up
- Hirondina Barbosa – coming back next Tuesday 10/11/2022 – working on ITA programs
- Summer Jobs
 - ✓ Showed video of highlights from the program.
 - ✓ Speaks volume
 - ✓ Will be part of the MassHireGBWB Newsletter
 - ✓ Linda spoke on person she had for the summer at BAT. Rave reviews.
 - ✓ Excellent job, on video – Joe Lovetere.
 - ✓ “You do realize that you are learning something” resonated with the Chair, Mr. Joseph Lovetere (spoken from the video) and he also commented on the WAVE program successes.

6. **Executive Director Report** – Mr. Jason Hunter

- Congratulations to David and team working. Rave reviews for Jovan Zuniga photography and videography work.
- With CommCorp – sponsoring roundtable for Black-Owned Small Businesses on Tuesday, October 18, 2022 @ 3:00 to 4:30PM at the Brockton Community Access, 1 North Main Street, Brockton MA.
- Staff outing 10-5-2022 – described activities – good to have everyone around table
- Entrepreneurship with Job Coach – Wollign Bellevue

7. **ADJOURNMENT** – There was no other business, the meeting adjourned at 4:07p.m.

Next Meeting: October 6, 2022