

## Executive (Management) Meeting Minutes

Thursday, October 6, 2022

Location: Virtual Meeting – Zoom

<https://us02web.zoom.us/j/81801784882?pwd=c1JvT3ZNTe9KVXQzSGlVVFp5RDNvQT09>

### QUORUM PRESENT

1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joe Lovetere at 3:05 p.m.
2. **ROLL CALL:**  
**Present:** Suzanne Fernandes–*Past Chair*, Joe Lovetere–*Chair*, Mary Waldron–*Clerk*, and Linda Sacchetti and Tom Thibeault  
**Absent:** Paula Martel–*Vice Chair*,  
**Staff:** Jason Hunter, David Vincent, Michele Ahern, Patricia Garcia, and Rachel Cherry-Adams  
**Ex-Officio:**  
**Guest(s):** Craig Kennedy, MassHireGBCC  
**\*Bold = excused absence**
3. **REPORTS.**  
 > **MINUTES:** Review of Prior Meeting Minutes September 1, 2022.  
 • A motion made (Mr. Tom Thibeault) and seconded (Ms. Suzanne Fernandes) to approve the June 16, 2022. **The Executive Committee approved the September 10, 2022, Meeting Minutes.**  
**FINANCE**  
 ○ **FY23 Budget Review, MassHireGBCC – Mr. Craig Kennedy**  
 > Mr. Craig Kennedy presented FY2023 budget to date for the MassHireGBCC.
  - FY2022 carry-in fully spent down.
  - Trade fully expended
  - MasshireGBWB has received some of their FY2023 contracts.
  - Waiting on FY23 contracts.
  - Continuing to bring new staff on board.
  - Training contracts are starting to pick up.
  - Small contract New Bedford = Apprenticeship data entry.
  - Additional \$10000 ADL competitive grant – extension; Behavioral Health Training.  
 ✓ Mr. Lovetere like the illustrations – can we add the percentages %%%?
 ○ **FY23 Budget Review, MassHireGBWB – Ms. Michele Ahern**  
 > Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB.
  - Expenditures at 25% expended to date.
  - Highest being summer Jobs (WIOA Youth) - \$113,000
  - Carry-in to be Spent by December 2022
  - Review payroll - ongoing
  - YR grant – beginning soon; waiting for back for enrollees.
  - Anstiss Auditor – This process will continue remotely; the auditors will not be coming into the office.
4. **MassHireGBCC Committee Update – Mr. Craig Kennedy**  
 ○ **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update**  
 > **Updates**
  - Really busy
  - Business Services – Hot Jobs Live -- employers coming in every week recently
  - Upcoming Onsite recruitments:
    - ✓ US Postal Service – September 13<sup>th</sup> at 10:00 a.m. 3 on site; back at end of October 2022.
    - ✓ TSA – September 21<sup>st</sup> at 10:00A-2:00P 32 ppl
    - ✓ Census Bureau – 23 applications – will be back on October 16th.
  - CTI – 2 ongoing – Metal Fab and Culinary – Recruiting for January 2023
  - NEW ENGLAND REGIONAL JOB FAIR: Andrea Kingman from the CC Business Services will participate in Job Fair encompassing the 6 New England states – Online via the Premier platform. A big one—First ever virtual New England Job Fair. The Job Fair will be held on November 15-16, 2022, 10 a.m. to 2:
5. **MassHireGBWB Committee Update**

➤ **MassHireGBWB Committee Update - Mr. Jason Hunter**

➤ **Training Opportunities/Current Trainings**

- Highlights:
  - ✓ The recent CDL cohort finished – up to 30 participants – Workforce Competitive Grant
  - ✓ October 3, 2022, Machining started at South Shore VoTech Paul Bello. 6 Participants – want 12
  - ✓ Lean Machining 7-8 participants – built Legos – held at 34 School Street 10-30-2022 - upcoming

➤ **MassHireGBWB Youth Services/Program Update – Mr. David Vincent**

- October 17 training starts at MassHireGBWB Youth Services.
- YOUTH JOB FAIR: John Nest and Michael Joseph coordinating a Job fair October 10<sup>th</sup> 1-4PM at 34 School Street, showcasing jobs for young adults aged 16-24 years old.
- Bingo Night – 28 youth showed u’ engagement is up
- Hirondina Barbosa – coming back next Tuesday 10/11/2022 – working on ITA programs
- Summer Jobs
  - ✓ Showed video of highlights from the program.
  - ✓ Speaks volume
  - ✓ Will be part of the MassHireGBWB Newsletter
  - ✓ Linda spoke on person she had for the summer at BAT. Rave reviews.
  - ✓ Excellent job, on video – Joe Lovetere.
  - ✓ “You do realize that you are learning something” resonated with the Chair, Mr. Joseph Lovetere (spoken from the video) and he also commented on the WAVE program successes.

6. **Executive Director Report** – Mr. Jason Hunter

- Congratulations to David and team working. Rave reviews for Jovan Zuniga photography and videography work.
- With CommCorp – sponsoring roundtable for Black-Owned Small Businesses on Tuesday, October 18, 2022 @ 3:00 to 4:30PM at the Brockton Community Access, 1 North Main Street, Brockton MA.
- Staff outing 10-5-2022 – described activities – good to have everyone around table
- Entrepreneurship with Job Coach – Wollign Bellevue

7. **ADJOURNMENT** – There was no other business, the meeting adjourned at 4:07p.m.

**Next Meeting: October 6, 2022**