

Executive (Management) Meeting Minutes

Thursday, September 1, 2022

Location: Virtual Meeting – Zoom

<https://us02web.zoom.us/j/85831590318?pwd=VndPaHE2YXo1Mk1IZlFSYk5BWEeFZz09>

QUORUM PRESENT

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1. **CALL TO ORDER:** The meeting called to order by the Board Chair, Mr. Joe Lovetere at 3:09 p.m.
 2. **ROLL CALL:**
Present: Joe Lovetere–*Chair*, Paula Martel–*Vice Chair*, and Tom Thibeault
Absent: **Suzanne Fernandes**–*Past Chair*, **Mary Waldron**–*Clerk*, and **Linda Sacchetti**
Staff: Jason Hunter, David Vincent, Michele Ahern, and Rachel Cherry-Adams
Ex-Officio: John Murray
Guest(s): Craig Kennedy, MassHireGBCC
***Bold = excused absence**
 3. **REPORTS,**
 > **MINUTES:** Review of Prior Meeting Minutes June 16, 2022.
 • A motion made (Mr. Tom Thibeault) and seconded (Ms. Paula Martel) to approve the June 16, 2022. **The Executive Committee approved the June 16, 2022, Meeting Minutes.**
FINANCE
 ○ **FY23 Budget Review, MassHireGBCC – Mr. Craig Kennedy**
 > Mr. Craig Kennedy presented FY2023 budget to date for the MassHireGBCC.
 ▪ Mr. Kennedy indicated that the MassHireGBCC are spending on this FY23 budget line items.
 ✓ The MassHireGBCC submitted Funding contract dollars along with charts with comparison.
 ✓ Mr. Kennedy indicated that there are limited Carry-in dollars this year than last fiscal year because of the Pandemic.
 ✓ Mr. Kennedy covered the total budget for WIOA / Wagner Peyser One stop Funding limited this year carry-in dollars
 ✓ Funding for Adult line item up 9.3% (up \$56,600).
 ✓ The Dislocated Worker line item increased this year – up 15%
 ✓ One-Stop line item [dollars are restricted and is for the administration of the Career Center) –up 6% [250,000]—Total year \$587,417.59 [substantial change].
 ✓ The Total budget is up 11% from last year.
 ✓ Question: Why is there an increase in \$\$\$\$ - legislation per Mr. John Murray and a lot of lobbying per Mr. Jason Hunter.
 ✓ Mr. Lovetere like the illustrations – can we add the percentages %%%?
 ○ **FY23 Budget Review, MassHireGBWB – Ms. Michele Ahern**
 > Ms. Michele Ahern presented FY2023 budget to date for the MassHireGBWB.
 ▪ FY 22 – FY23
 ✓ Ms. Ahern indicated that the MassHireGBWB chart shows where we were last year and proposed this year and the difference from 2022 and % increase from 2022
 ❖ Bottom line – Ms. Ahern indicated our spending consisted of marketing for the Youth Services Department with a billboard this year and other essentials.
 ❖ Change this year for Summer Jobs and Year-Round grants were separate contracts [Cycle 1 and Cycle 2]. The YW Summer Jobs closed August 31, 2022.
 ✓ These numbers show where we are through August 2022 – We are at 19% expended to date.
 ▪ Ms. Ahern indicated that the MassHireGBWB is working on MassHireGBCC monitoring now.
 4. **MassHireGBCC Committee Update – Mr. John Murray**
 ○ **RECENT AND UPCOMING CURRENT EVENTS AT MHGBCC/Programmatic update**
 > **Updates**
 ▪ Upcoming Onsite recruitments:
 ✓ US Postal Service – September 13th at 10:00 a.m.
 ✓ TSA – September 21st at 10:00A-2:00P.
 ▪ Mr. Murray indicated that the Career Center lost 6 members last fiscal year; but hired new Career Specialists. The Career Center is in the interview process for the Upskilling Navigator.

- MASSHIRE Awards: Congratulations to Mr. Jeff Cahill of MassHireGBCC Business Services Department, being selected as a finalist in the ingenuity category of his work on HotJobs Live weekly [A best practice] (on Tuesdays). The winner of each category will be announced at the MassHire Day in September 2022.
- State Planning FY2023 late this year – Mr. Murray and Mr. Hunter will be meeting on September 2nd to finalize the Career Center’s annual program goals [numbers].
- Question to Mr. Murray from Mr. Joe Lovetere regarding internships [brainstorming] – Mr. Murray indicated that discussions are ongoing with Dr. Johan Uvin, Executive Director of UMass Donahue Institute.

5. **MassHireGBWB Committee Update**

➤ ***MassHireGBWB Committee Update - Mr. Jason Hunter***

➤ **Training Opportunities/Current Trainings**

▪ **Highlights:**

- ✓ Southeast Region/Machining training at South Shore Votech (with Paul Bello and Ray Yancey orchestrating student sign-up) – starts October 3, 2022; seats are full to date.
- ✓ Running Lean Program for incumbent works -MassMEP @ 34 School Street; waiting for date – 2nd week of October per Mr. Hunter –12-18 people; Mr. Hunter will keep everyone posted.

➤ ***MassHireGBWB Youth Services/Program Update – Mr. David Vincent***

▪ **Summer Jobs**

- ✓ 207 was goal this year.
- ✓ 185 enrolled as a whole
- ✓ 33 Employers this year – all are engaged.
 - 151 student internships – placed throughout the center and Stoughton. Mr. Vincent noted our Board member, Ms. Linda Sacchetti of the Brockton Transit Authority is an employer as well this year.
 - 34 WAVE volunteers

▪ **Michael Joseph reporting**

- ✓ Award Ceremony was held for the Summer Jobs Program at Thorny Lea.
- ✓ The Mayor of Brockton, the Honorable Robert F. Sullivan, and Mr. Nate Pally of Commonwealth Corporation (CommCorp) were in attendance.
- ✓ Mr. Jeff Rogers, Executive Coach/DEI Facilitator/Leadership Guru, was the keynote speaker.
- ✓ Certificates and awards were given out.
- ✓ Having a Barbecue in the Provo location this year (previous 26 School Street) –youth and parents are invited to celebrate and recruit for our fall program as well.

▪ **Youth & Adult**

- ✓ Piloted program coming up – partnering with the New Heights charter school Brockton. They are looking to expand their occupation programming.

▪ **Partnering with Brockton Cable Access.**

▪ **Shannon Program – another internship.**

▪ **WIOA – Annual numbers being worked on.**

▪ **State coming out with professional development**

▪ **YAIC meeting – next Wednesday, September 7th.**

- ✓ Excellent job David Vincent

▪ **Mr. Tom Thibeault talked about employers investing in young employers without much experience.**

6. **Executive Director Report – Mr. Jason Hunter**

➤ **Annual WIOA Annual Plan - Working on integrated budget**

➤ **Mr. Hunter discussed the youth numbers**

➤ **Mr. Hunter will meet with John Murray for the Career Center goal numbers for FY2023 soon. The Annual Plan is due September 30, 2022. This information will be posted on the MassHireGBWB website when it becomes available.**

➤ **Mr. Hunter indicated that the CDL grant was submitted recently (Jason Hunter working with Lorraine Albert)—will serve 30 people for years. Still working with CMSC Parker (new company—Mr. Jay Cony).**

➤ **Workforce Training /Accurounds and Drexel – 2 competitive grants were given out. \$\$\$\$ for our region.**

➤ **CommCorp – road shows - Hosted in October in Brockton.**

➤ **Working with BRA --Will keep everybody posted.**

➤ **MassHire Awards! /Collaboration Finalist –Mr. John Nesti and the bus /collaboration**

- **Representing the Greater Brockton Workforce Board in this year’s #MassHireAwards is John Nesti! John recognized for leading a project to convert a former passenger bus into a mobile learning lab. to expand services to people within the Southeastern community.**

➤ **MassHireGBWB Annual Board Meeting - In person or Zoon discussion – Boardroom 9/22/2022**

7. **ADJOURNMENT** – There was no other business, the meeting adjourned at 4:07p.m.

Next Meeting: October 6, 2022