

Request for Responses (RFR)
2019 Summer Jobs
Summer Employment for Youth Internship Placements
RFR – MassHireGBWB 2019 Summer Jobs Program Request
for Request (RFR) for Youth Internships webinar
Questions and Answers

Q1: Is the Webinar PowerPoint presentation available for the RFR

A1: Yes

Q2: What is the expectation for site supervisors? What is the level of expectation of the site supervisors?

A2: A supervisor per se is not mandatory—for safety reasons a designated person should be in place.

Q3: The 125 work hours, can it be more than 125?

A3: Our funding requires the 125 work hours.

Q4: Transportation and Lunch: Are the students responsible for paying for these items out of the money that they earn from the program? Or is this something that the organizations would be responsible?

A4: The program offers BAT bus passes for young people to get to and from work for the first 2 weeks. After their first two weeks it is the responsibility of the young person to find their own transportation to work. We do not provide lunch. The organization that takes on interns has the option to decide whether they want to offer supportive services, such as transportation and food for lunch.

Q5: Liability issues: Is MassHire covering the students under a liability policy? Or are the organizations expected to cover the students in case of any accidents or injuries?

A5: The organizations that take an intern are not responsible for liability insurance. The interns are our employees which requires MassHireGBWB to have liability insurance that covers the young people in the program.

Q6: Are the organizations required to CORI the assigned supervisor?

A6: The program does not do CORIs and does not require a CORI to be done on supervisors. It is up to the organization taking the intern to decide whether they will do a CORI on the supervisors or not.

Q7: Intern application: Do the organizations need to provide two hard copies and one electronic copy of the RFR submission?

A7: We required organizations to submit two paper copies and an electronic copy. The paper copy must include the cover sheet, narrative, organization chart (if applicable), staff resumes, job descriptions and signature page of the supervisor's manual. The electronic copy must only include the cover page, narrative, job descriptions and an optional youth referral list.